U.S. Fish and Wildlife Service - Jobs in the Woods Program
Project Summary Report for Construction Projects

The requested information in the report is only for watershed restoration project activities supported through or cost shared with Jobs in the Woods (JITW) Program funds. Please review the instructions for completing the project summary report. Instructions are available at http://pacific.fws.gov/jobs/orojitw/instruction/psr-c.htm. Contact Dan Perritt or Jarvis Gust of the U.S. Fish and Wildlife Service at (503) 231-6179 if additional assistance is needed to complete the report.

General Project Information	
Project name	
Project completion date	
Project organization and person completing the summary report	

Partnership and Funding Information		
Funding Source	**In-kind Contribution(1)**	**Monetary Contribution**
Column Totals		

(1) estimate an equivalent monetary value of all in-kind contributions.

Participating Landowner and Budget Information				
Landowner Name	**Work Completion Date MM/YY**	**Landowner Contribution**	**JITW Funds**	**Other Funds**
Column Totals				

General Project Budget Summary		
Budget Category (Include descriptions of expenditures)	**JITW Funds**	**Other Funds**
Administration:		
Permits:		
Labor and/or Contracted Services:		
Worker Training:		
Material (consumable):		
Supplies (non-consumable):		
Post-Project Monitoring:		
Other (list):		
Column Totals		

Employment, Training, and Community Support Information	
Total number of workers employed	
Minimum hourly wage/benefits	
Maximum hourly wage/benefits	
Average hourly wage/benefits	
Total number of worker days [(2)]	
Total number of worker involved in training activities	
Total number of worker training days [(3)]	
Total number of volunteers	
Total number of volunteer days [(4)]	
Identify all training activities provided to project workers and volunteers:	
Identify the Oregon communities where workers, materials, supplies and services were obtained for the project:	

(2) total number of worker days is determined by adding the number of days worked by each individual worker employed through the project. Worker days must be based on an eight hour work day.

(3) total number of worker training days is determined as above, except add the number of days that each individual worker was involved in training activities.

(4) determine the same as the total number of worker days, except add the number of days that each individual volunteer was involved in project activities.

Project Monitoring and Evaluation

Describe how biological benefits of the project will be monitored and evaluated. Include monitoring time frames, equipment/supplies needed, expertise of monitoring personnel, data to be collected, methods of analyzing data, and information distribution in your discussion. Attach copies of USGS 7.5 minute topographical maps identifying areas and stream reaches where project activities listed in this report have been completed. Include map names and dates of publication. Map must be submitted with this report to be in compliance with project reporting requirements. **Note**: Under the Jobs in the Woods Program, an appropriate level of project monitoring and evaluation are required for one year from the date of project completion.

Riparian Activities		
Activity	**Unit**	**Activity Extent by Unit**
Stream bank fencing installed[5]	feet	
Cross pasture fencing installed[6]	feet	
Livestock watering facility installed	number/type[7]	
Livestock stream crossing installed	number/type[8]	
Cattle guard installed	number	
Average riparian buffer width[9]	feet	
Native vegetation established	acre	
Conifer and/or hardwood seedlings planted	number/acre/ species	
Conifer release completed	acre	
Conifer thinning completed	acre	
Nonnative/invasive vegetation controlled and/or removed	acre/species	
Stream bank stabilized	feet	
Total riparian habitat restored	acre	
Other (list):		

(5) include both sides of the stream bank in total fence length if both sides were fenced

(6) report fencing installation under upland activities if beyond the riparian area

(7) type refers to specific watering system that was installed (e.g., nose pump, trough with a float controlled water supply)

(8) type refers to specific stream crossing that was installed (e.g., railroad car bridge, hardened rock ford)

(9) distance measured from the bank full edge of the stream to the fence line or farthest edge of the restored riparian area if a stream bank fence is not installed

Additional information on completed riparian activities:

Wetland Activities		
Proposed Activity	**Unit**	**Activity Extent by Unit**
Wetland fill removed (identify deposition sites for removed fill)	cubic feet	
Berm removed[10]	number/feet	
Berm constructed[11]	number/feet	
Drain tile system removed	number/feet	
Drain tile system plugged	number/feet	
Drainage ditch backfilled	number/feet	
Drainage ditch plugged	number/feet	
Wetland habitat stabilized	acre	
Wetland habitat restored	acre	
Wetland habitat created	acre	
Native vegetation established	acre/species	
Non-native/invasive vegetation controlled and/or removed	acre/species	
Other (list):		

(10) report tide gate activities under fish passage improvements

(11) list the length, width, and height of each berm in feet

Additional information on completed wetland activities:

Fish Passage Improvement Activities		
Proposed Activity	**Unit**	**Activity Extent by Unit**
Increased stream access for fish resulting from fish passage improvements	miles/stream name	
Culvert permanently removed	number/size[12]	
Culvert upgraded to a larger sized culvert	number/size[12]	
Culvert retro-fitted with step weirs, baffles, or other fish passage improvement	number/type of retro-fit	
Bridge constructed replacing culvert	number	
Artificial fishway constructed	number/type[13]	
Artificial fishway improved	number/type[13]	
Tide gate permanently removed	number/type[13]	
Tide gate upgraded to a more “fish friendly” design	number/type[13]	
Irrigation alternative completed	number/type[13]	
Irrigation diversion fish screened	number/type[13]	
Dam removed	number/type[13]	
Other (list):		

[12] size refers to the specific culvert dimensions (length, diameter, width, height), configuration (round, arch, open bottom), and material composition (corrugated metal, high density plastic, concrete) of all removed and/or installed culverts

[13] type refers to a specific description of each fish passage structure constructed, improved, and/or removed

Additional information on completed fish passage improvement activities:

Instream Activities		
Proposed Activity	**Unit**	**Activity Extent by Unit**
Affixed instream structure installed[14]	number/type[15]	
Non-affixed instream structure installed	number/type[15]	
Natural alcove improved	number/acre	
Natural side channel improved	number/feet	
Length of stream reach restored[16]	miles/stream name	
Other (list):		

[14] instream structure that is firmly buried or artificially cabled in a stream channel or bank

[15] type refers to the specific form of the structure (e.g., full spanning weir, boulder clusters, complex log jam, single log placement)

[16] submit physical and biological stream survey data, if available, on all stream reaches affected by instream activities

Instream Material List			
Material Type	**Total Number of Pieces**	**Average Diameter and Length in Feet**	**Source of Instream Material**
Conifer logs			
Conifer root wads			
Whole conifer trees			
Hardwood logs			
Hardwood root wads			
Whole hardwood trees			
Boulders			
Other (list):			

Additional information on completed instream activities:

Upland Activities		
Proposed Activity	**Unit**	**Activity Extent by Unit**
Pasture or cross-pasture fencing installed	feet	
Livestock watering facility installed	number/type[17]	
Cattle guard installed	number	
Native vegetation established	acre/species	
Non-native/invasive vegetation controlled and/or removed	acre/species	
Conifer and/or hardwood seedlings planted	number/acre/ species	
Conifer release completed	acre	
Conifer thinning completed	acre	
Upland stabilization completed	acre	
Fire prescriptions - fuel reductions in forested or non forested habitats	acre	
Total forest habitat restored	acre	
Total non forest habitat restored	acre	
Other (list):		

[17] type refers to specific watering system that was installed (e.g., nose pump, trough with a float controlled water supply)

Additional information on completed upland activities:

Roadway Improvement Activities		
Proposed Activity	**Unit**	**Activity Extent by Unit**
Roadways closed[18]	mile	
Roadways abandoned[18]	mile	
Roadways decommissioned[18]	mile	
Roadway drainage and stabilization improvements[19] completed	number/mile	
Other (list):		

[18] **closed**: restricting vehicle access on active roads
abandoned: eliminating vehicle access on non-active roads, must include roadway drainage and stabilization improvements
decommissioned: returning roadbeds to natural conditions prior to roadway construction, must include culvert removal, contour shaping, soil stabilization, and planting of native vegetation

[19] e.g., installing or upgrading cross-drainage culverts, water bars, water dips; road prism shaping, re-vegetation of fill and cut slopes, removal of sidecast materials, grading or graveling road surfaces

Additional information on completed roadway improvement activities:

Survey/Assessment/Monitoring Activities		
Type of Activity (Identify specific activities below)	**Activity Duration (Days)**	**Distance (Miles)**

Data Collection Information
Describe the data collected: (provide data forms or protocols, if available):
Describe how and where the collected data will be stored, analyzed, and used:
Provide information on how the collected data will be shared (*e.g.,* written project report):
List equipment used:
Provide any additional comments and information on the activities: